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| --- | --- | --- | --- | --- | --- | --- |
| **Hazard / Risk Details:**  Hot surfaces and liquids, sharp equipment, Slipper floors, slips and trips, Use of cookers (electric/gas) and kettles, food poisoning | | | | | | |
| **Persons Affected:** Children | | | | | | |
| **Parents are Responsible for their own Children.**   * **Emergency Plan in place for calling Emergency Services and readily available access arrangements identified.** * **First Aid Kit available** | | | | | | |
| **Hazard / Risks** | Existing Controls | **Severity** S | **Likelihood**  **L** | | **Risk**  **Rating**  **L x S** | **Additional Control Measures** |
| **Hot surfaces liquids** / **Burns, scalds** | * Adequate supervision of children and safe working procedures in place such as:   + Lifting lids off pans & kettles, moving hot tins, dishes and water to be restricted to adults only.   + Position pan handles not to overhang the edge of the cooker   + Ensure adequate space is available around the ovens at all times when handling hot items. * Parents are to be told that they remain responsible for their children | 4 | 2 | 8  MEDIUM | | Restrict the movement of toddlers and young children by means of lead/high-chair. If a car seat is to be used the car seat must be rested on a surface which will not allow it to be toppled. |
| **Sharp equipment** | * Controlled storage and use of knives. * Knives are kept sharp as blunt knives can cause serious injuries. * Wash separately do not leave in sink | 4 | 2 | 8  MEDIUM | | Restrict the movement of toddlers and young children by means of lead/high-chair. If a car seat is to be used the car seat must be rested on a surface which will not allow it to be toppled. |

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| --- | --- | --- | --- | --- | --- |
| **Hazard / Risks** | Existing Controls | **Severity**  **of failure** S | **Likelihood**  **Of failure**  **L** | **Risk**  **Rating**  **L x S** | **Additional Control Measures** |
| **Slippery floors /** Slips and trips | * No obstacles in walkways and regular cleaning of floors * Prompt maintenance of defects * Spillages should be dealt with immediately. * Paper towels to be used on small areas of water-based contamination. * Ensure good housekeeping and that any spills / food debris are cleared up immediately. | 3 | 2 | 6  MEDIUM |  |
| **General**  Cleaning materials, cooking utensils, knives and sharp implements. | * Cleaning materials must not be left out on work surfaces and easily accessible to children. * Sharp equipment must be stored in drawers and cupboards. * Utensils must be stored in drawers and cupboards. | 4 | 2 | 8  MEDIUM |  |

**RISK / PRIORITY INDICATOR KEY**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **SEVERITY (CONSEQUENCE)** |  | **RISK / PRIORITY INICATOR MATRIX** | | | | | | |
| 1. Negligible (delay only) |  | LIKELIHOOD | 5 | 5 | 10 | 15 | 20 | 25 |
| 2. Slight (minor injury / damage / interruption) |  | 4 | 4 | 8 | 12 | 16 | 20 |
| 3. Moderate (Lost time injury, illness, damage, lost business) |  | 3 | 3 | 6 | 9 | 12 | 15 |
| 4. High (Major injury / damage, Lost time business interruption, disablement) |  | 2 | 2 | 4 | 6 | 8 | 10 |
| 5. Very High (Fatality / Business closure) |  | 1 | 1 | 2 | 3 | 4 | 5 |
|  |  |  | | 1 | 2 | 3 | 4 | 5 |
| **LIKELIHOOD** |  | SEVERITY (CONSEQUENCE) | | | | |
| 1. Improbable / very unlikely |  |  |  |  |  |  |  |  |
| 2. Unlikely |  | **SUMMARY** | | **SUGGESTED TIMEFRAME** | | | | |
| 3. Even chance / may happen |  | 12-25 | High | As soon as possible | | | | |
| 4. Likely |  | 6-11 | Medium | Within next 3-6 months | | | | |
| 5. Almost certain / imminent |  | 1-5 | Low | Whenever viable to do so | | | | |