**PORTSMOUTH DIOCESAN SAFEGUARDING COMMISSION**

**Minutes of Meeting held on Wednesday 12th September 2018 at 1.30pm**

**Venue: St. Bede’s, Popley Way, Basingstoke RG24 9DX**

**Present**: Paul O’Driscoll (PO’D) (Chair), Fr. John Lee (Fr JL), Kate Burke (KB), Meta Muncaster (MM), Fiona Matthews (FM), Paul Neary (PN) & Hereward Drummond (HD).

**In Attendance**: Angela McGrory (AMcG), Mark Bramah (MB) & Soraya Ciccarone (SC) (Minutes).

**PO’D** welcomed everyone to the meeting and Father JL led with a prayer.

**Apologies** – Fr PJ Smith (Fr PJS), Sister Elizabeth McCormack (Sister EMcC), Abbot Cuthbert Brogan (Abbot CB) & DS Ian Mears (DS IM).

1. **Minutes of Meeting held on 18th July 2018 (At St Edwards, Chandlers Ford)**

**Actions from Meeting:-**

**Under Any Other Business**

**Letter from Canon Dominic –** PO’D reported that a letter of thanks had been sent to Canon Dominic.

**Link to Insurers –** This had been an action for all. HD reported that AMcG and HD will jointly cover this going forward.

1. **Matters Arising (not on Agenda)**

None noted.

1. **DSC Report**

***Non-Confidential***

**3.6 Update/Progress - DBS RE-CHECKS**

AMcG reported that we are currently inundated with DBS checks which go back to June but Clergy rechecks are taking priority.

**4) Safeguarding Plans (formerly ‘Covenants of Care’)**

AMcG reported that MB will prepare a report as soon as possible to bring us up-to-date on Safeguarding Plans/COC’s.

**ACTION MB**

**5) NCSC New Policies & Procedures**

AMcG reported that our recommendations have now gone to the Trustees as agreed at the last meeting.

**6) Any Other Business**

**Chief Operating Officer Post** – HD gave an update and timescales on the recruitment for the COO post saying that it had gone into the national press this last weekend.

**Commission Meeting Venues for 2019** – After discussion it was decided that from 2019 the Commission should meet three times a year in Portsmouth (in the Aula, Bishop’s House (TBC) ) as the southern location and to continue to also meet the other three times a year at St Bede’s, Basingstoke as the northern location.

**Commission Meeting Dates for 2019**:-

Wednesday 16th January

Wednesday 20thMarch

Wednesday 15th May

Wednesday 17th July

Wednesday 18th September

Wednesday 13th November

**Safeguarding Day of Thanks – Invite to Commission** – AMcG again invited all members of the Commission to this day which is to be held on Friday 12th October from 10.30am at St Peter and the Winchester Martyrs, Winchester.

P’OD and Fr JL both confirmed their attendance.

The meeting concluded at 3.30pm with a prayer led by Fr JL.

**Meeting Dates & Venues for 2018 – All Meetings to start at 1.30pm**

Wednesday 14th November (St Edward the Confessor, Chandlers Ford)